# Shareholder information

## **Annual General Meeting (AGM)**

The 2019 AGM will be held at 240 Blackfriars Road, London, SE1 8BF on Friday 24 May 2019 and will commence at 11.00 am. Details of the resolutions to be considered at the AGM are set out in the Notice of Meeting which is available on our website: http://www.informa.com.

## Registrars

All general enquiries concerning holdings of Ordinary Shares in Informa PLC should be addressed to our Registrar:

Computershare Investor Services PLC The Pavilions, Bridgwater Road, Bristol BS99 6ZZ Helpline: +44 (0)370 707 1679 Website: http://www.investorcentre.co.uk

The helpline is available between Monday and Friday, 8.30 am to 5.30 pm.

To access your shareholding details online, go to http://www.investorcentre.co.uk. To register to use the website, you will need your Shareholder reference number as shown on your share certificate or dividend voucher.

The website enables you to:

- · view and manage all of your shareholdings;
- · register for electronic communications;
- buy and sell shares online with the dealing service; and
- deal with other matters such as a change of address, transferring shares or replacing a lost certificate.

## **Electronic Shareholder communications**

As part of Informa's commitment to the sustainable use of natural resources and reducing our environmental impact, we offer all Shareholders the opportunity to elect to register for electronic communications. To elect to receive all future Shareholder communications by email, please visit http://www.investorcentre.co.uk/ecomms.

## Dividend

Informa generally pays dividends in June and September each year.

Shareholders who do not currently mandate their dividends, and who wish to do so, should complete a mandate instruction form available online at www.investorcentre.co.uk or by contacting our Registrar using the details above.

If you wish to receive your dividends in a different currency, you will need to register for the global payments service provided by our Registrar. Further information is available at http://www.investorcentre.co.uk.

Shareholders can also elect to join Informa's Dividend Reinvestment Plan (DRIP), using their cash dividends to buy further Informa shares in the market. Further details and full terms and conditions, including eligibility for Shareholders based outside of the UK, are available at http://www.investorcentre.com.

## Share dealing

Shareholders are able to buy or sell Informa PLC shares using a share dealing facility operated by our Registrar. Shareholders can deal on the internet or by phone. Log on to http://www.investorcentre.co.uk or call +44 (0)370 703 0084 between 8.00 am and 4.30 pm Monday to Friday for more information on this service, including eligibility and costs. You should have your Shareholder Reference Number (SRN) to hand when logging on or calling.

Please note that UK regulations require the Registrar to check that you have read and accepted the Terms & Conditions before being able to trade. This could delay your first phone trade. If you wish to trade quickly, we suggest visiting http://www.investorcentre.co.uk having first registered online at http://www.computershare.trade.

## ShareGift

ShareGift (registered charity no. 1052686) is an independent charity which specialises in releasing value from small shareholdings generating funding for thousands of charities. ShareGift accepts donations of small uneconomic numbers of shares which it then aggregates, sells and donates the proceeds to a wide range of registered charities, based on the suggestions of its donors and supporters. Further information about ShareGift can be found on http://www.ShareGift.org, by emailing help@sharegift.org or by calling 020 7930 3737.

## ADR programme

On 1 July 2013, Informa established a Level I American Depositary Receipt (ADR) programme with BNY Mellon, the global leader in investment management and investment services. Each Informa ADR represents two Ordinary Shares and they trade on the "Over-the-Counter" market in the US under the symbol "IFJPY" (ISIN US45672B2060).

Investors can find information on Informa's ADRs at http://www.bnymellon.com/dr. Informa's Ordinary Shares continue to trade on the Premium Main Market of the London Stock Exchange under the symbol "INF" (ISIN: GB00BMJ6DW54).

## Protecting your investment from share register fraud

Shareholders should be aware that they may receive unsolicited phone calls or correspondence concerning investment matters.

Shareholders are advised to be very wary of any unsolicited investment advice or offers to buy or sell any shares. If you receive any unsolicited phone calls or correspondence:

- Do not give out or confirm any personal information.
- Make sure you record the correct name of the person who contacted you and the name of the organisation.
- Do not hand over any money without first checking that the organisation is properly authorised by the Financial Conduct Authority (FCA) and doing further research. You can check at http://www.fca.org.uk.

If you think that you may have been targeted, you should report the matter to the FCA as soon as possible. Further information can be found on the FCA's website http://www.fca.org.uk or by calling their consumer helpline on 0800 111 6768 from the UK or +44 20 7066 1000 from outside the UK. You should also notify the Registrar by calling +44 (0)370 707 1679.

Tips on protecting your shareholding:

- Ensure all your certificates are kept in a safe place or hold your shares electronically in CREST via a nominee.
- Keep all documentation containing personal share information in a safe place and destroy any correspondence you do not wish to keep by shredding it.
- Know when the dividends are paid and consider having your dividend paid directly into your bank rather than by cheque.
- If you change address or bank account, inform the Registrar immediately. If you receive a letter from the Registrar regarding a change of address or bank details that you did not instigate, please ensure that you contact them immediately on +44 (0)370 707 1679.
- If you are buying or selling shares, only deal with brokers registered in the UK or in your country of residence.

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## Financial Statements

## **Advisers**

## **Auditor**

### **Deloitte LLP**

2 New Street Square London EC4A 3BZ

www.deloitte.com

## **Stockbrokers**

## Joint Stockbroker BAML

2 King Edward Street London EC1A 1HQ UK

www.bofaml.com

## Joint Stockbroker Morgan Stanley

25 Cabot Square London E14 5AB UK

www.morganstanley.com

## **Depository Bank**

### **BNY Mellon**

Depositary Receipts 101 Barclay Street, 22nd Floor New York NY 10286 United States

www.adrbnymellon.com

## **Principal Solicitors**

### **Clifford Chance LLP**

10 Upper Bank Street London E14 5JJ UK

www.cliffordchance.com

## Strategic Financial Advice

#### **Rothschild**

New Court St Swithin's Lane London EC4N 8AL UK

www.rothschild.com

### **Communications Advisers**

#### Teneo

6 More London Place London SE1 2DA UK

www.teneo.com

### Registrars

## **Computershare Investor Services PLC**

The Pavilions Bridgwater Road Bristol BS99 6ZZ UK

www.computershare.com

## Legal notices

## Notice concerning forward-looking statements

This Annual Report contains forward-looking statements. Although the Group believes that the expectations reflected in such forward-looking statements are reasonable, these statements are not guarantees of future performance and are subject to a number of risks and uncertainties and actual results and events could differ materially from those currently being anticipated as reflected in such forward-looking statements. The terms "expect", "estimate", "forecast", "target", "believe", "should be", "will be" and similar expressions are intended to identify forward-looking statements. Factors which may cause future outcomes to differ from those foreseen in forward-looking statements include, but are not limited to, those identified under "Principal Risks and Uncertainties" on pages 62 to 72 of this Annual Report. The forward-looking statements contained in this Annual Report speak only as of the date of publication of this Annual Report and the Group therefore cautions readers not to place undue reliance on any forward-looking statements.

Except as required by any applicable law or regulation, the Group expressly disclaims any obligation or undertaking to release publicly any updates or revisions to any forward-looking statements contained in this document to reflect any change in the Group's expectations or any change in events, conditions or circumstances on which any such statement is based.

#### Website

Informa's website www.informa.com gives additional information on the Group. Information made available on the website does not constitute part of this Annual Report.